

Subject: Minutes from the Penn State York Campus Senate Meeting

Date and Time: 16 October 2018: 12:10-1:15 p.m.

Location: Romano 003 (Lecture hall)

Attendance: Bob Bartell, Yevgeny Botanov, Joel Burkholder, Bill Cantor, Mark Casteel, James Crivaro, Joe Downing, Deborah Eicher-Catt, Barb Eshbach, Ann Fetterman, Deirdre Folkers, Joy Giguere, Sukhdeep Gill, Fred Haag, Amy Harmon-Krtanek, Cecilia Heydl-Cortinez, Ali Kara, Joe Kasten, Andy Landis, Megan Lorenz, Fulgentius Lugemwa, Asif Mahmood, Michael Marcus, Sonia Molloy, Maureen Muller, Nicole Muscanell, Jennifer Nesbitt, Marcy Nicholas, Judy Owen, Jessica Petko, Jon Price, Mary Ritchey, Amber Seidel, Javed Siddique, Abdul Siddiqui, Joan Smeltzer, Stuart Stelly, Kip Trout, Anne Vardo-Zalik, Emily Wenk, Holly Gumke, Sue Ruch, Ryan Service, Scott Simonds, Andrew Caldwell, David Christiansen, and Robert Farrell

I. Approval of minutes from the September 18, 2018 Senate Meeting

- Motion to approve: Deirdre Folkers
- Seconded: Fulgentius Lugemwa
- Minutes approved; 1 vote against

II. Communications from administration, faculty, and committees

A. Announcements from the Chancellor, Dr. Dave Christiansen

- News from University Park
 - o “One Penn State” aka “Penn State 2025” includes five principles
 - Seamless student experience; give students 24/7 access to all University sites no matter their location
 - Curricular coherence: the University needs to start combining similar academic programs (it was already done with the minors a few years ago)
 - Relevant and responsive programs: academic programs that prepare students for careers; there will be push on the campuses to provide more weekend classes, online courses, shorter-term courses
 - Engaging wellness throughout students’ lifetime: students should have an ongoing relationship with the University and with the academic program they graduated from
 - Efficient use of University resources: based upon the recommendations of the Huron Consulting Group; reimagining IT at Penn State (rit.psu.edu), how to make a more integrated IT setup at PSU (mainly relevant to UP) in order to give better support to the campuses; same approach will be used with the Office of Communications (centralizing its function)

- The Graham Center building is now out for bid, hoping to have a builder identified by end of November/early December, ground-breaking in January 2019; center to open January 2020
- Update on enrollment
 - o Fall 2018: 955 students (down 28 from last year; 2 percent decline in headcount; all campuses are down 4 percent UP down 2 percent)
 - FTEs are only down eight students (<1 percent); campuses down 4 percent in FTEs, UP down 2 percent
- Jane Pflaum is making arrangements with academic unit heads in order to start arranging group meetings with the chancellor

B. Announcements from the Director of Academic Affairs, Dr. Bob Farrell

- The engineering faculty are going through the ABET accreditation process right now
 - o Dr. Farrell thanks all those who have been involved with aiding in the process
- The prospectus for the Corporate Communications major went to UP and was approved
 - o Now Dr. Farrell is working on the proposal to send that out
- 4th, 5th, and 6th year dossiers are currently at the local committee; teaching dossiers will be going out in the next seventy-two hours
- The TDG and PDG proposals are coming due October 31 (need to be submitted via Box)
- Dr. Farrell is currently working on a table with examples of University-level service (out in the next few weeks)
- Dr. Farrell has been speaking with Scott Simonds, Bob Lehman, and Dr. Christiansen to have a discussion panel regarding faculty rights in the classroom when dealing with difficult students
 - o Question from Fred Haag: Can we do this panel at January orientation?
 - Dr. Farrell agrees this is a good idea

C. Announcements from University Senators

- Deirdre Folkers: the first senate meeting laid out priorities for the year
- Jennifer Nesbitt: student life will be working on the integration of international students; as we are an international-friendly campus, she will come around to discuss this issue with faculty, as it could lead to changes in the ways we work with our students

D. Announcements from Senate Committee Chairs

- Joel Burkholder, Diversity Committee: Carlos Wiley presentation on Thursday in the Conference Center; October 30, annual decoration of the sugar skulls, also in the Conference Center

E. Announcements from Faculty Council Representatives, Dr. Joe Downing and Joan Smeltzer

- Joan Smeltzer: They'll meet December 3

F. Announcements from Faculty

- Jennifer Nesbitt: Preview Events and Laureate Visit (October 15 – November 6)
 - o John Champagne will be coming November 6th; there will be a number of preview events in order to publicize the event, including a film screening and discussion
 - Please encourage your students to come
 - Joe Downing will be bringing his class to Jennifer's class to discuss a play
- Ann Fetterman: Penn State Reads Initiative (*This is Not a Box*)
 - o Penn State York is starting a new initiative, partnering with Head Start and Martin Library, to ensure that every child in the Head Start program has a book; a \$3 donation to Martin Library will buy a book; there will be a "Not a Box Build-a-Thon"
 - o Student Clubs will be asked to get involved with this project as well

G. Announcements from Staff

- Ryan Service: Saturday, October 20, Open House; 120 students are currently registered
 - o The academic fair starts at 9:00 a.m., tours will go at 10:30 and 11:45 (45 minutes a piece)
- Andrew Caldwell: Advising session will be October 30 in Room 113 of the John J. Romano Administration Building (Romano), will focus on issues related to supporting students in academic warning/suspension or who are in danger of getting there
 - o Also, for anyone who's working with students on their spring schedules, keep in mind that all of the courses that fall under the College of Science will have enforced prerequisites in LionPath beginning for spring 2019
 - o Marcy Nicholas: Just a reminder that for ENGL202, students must have fourth semester standing (44.1 credits)

H. Announcements from Student Governance

I. Announcements from Senate Chair, Dr. Javed Siddique

J. Announcements from Senate Chair-Elect, Dr. Andy Landis

III. Unfinished Business

IV. New Business

Motion –Math and Physics Fixed-Term for Academic Year 2019-20

The Curricular Affairs Committee of the Penn State York Campus Senate moves that the Campus Senate express its support for the search for a Fixed-Term, FT1, faculty member to teach both math and physics courses as needed for the Penn State York campus.

Mary Ritchey: Kip Trout is currently in Abul Hasan's old position (Physics), so this replaces the position Trout originally held

Deirdre Folkers: The VRP really hit math hard, even though no one retired from math; there was a need to readjust the faculty in order to cover courses (adjunct faculty have been critical in ensuring course coverage)

Motion carried unanimously

V. Forensic Business

- Academic Integrity Task Force Report discussion
 - o Jennifer Nesbitt: There are nine recommendations in the report for how academic integrity (AI) programs can be redefined and revised throughout the University; she and Deirdre Folkers want to give everyone the opportunity for everyone to give feedback on this report
 - o Maureen Muller: She doesn't think any student who has an academic integrity violation should not be allowed to complete the SRTE for that semester; this is a conflict of interest and could negatively impact the faculty member's annual/P&T review
 - o Joan Smeltzer: There needs to be a process by which students who have been sanctioned for AI, and are student athletes should be affected in terms of athletic participation
 - o Dr. Farrell: We are in pretty good shape this semester so far in that we've had very few forms coming to Academic Affairs regarding AI violations
 - o Deirdre Folkers: There are elements to the report that are positive, including implementation of new AI categories (e.g., how to put an AI violation on a student taking an exam for another student and they are not a member of the class)
 - o Scott Simonds: There are specific precedent guidelines that he has to follow; there's little room for customization; in severe cases, we can restrict privileges, but otherwise, no
 - o Deirdre Folkers: there is a centralization piece to this, which causes concern; knows of instances at the college-level where sanctions were never processed and students were not punished
 - o Fred Haag: Forwarded comments to Jennifer Nesbitt and Deirdre Folkers; idea of a university adjudication committee, a centralized committee for hearings when students contest the sanction (believes this would not work); plus we're still expected to maintain our own AI committee, which means we're doing twice as much work and getting half the results; standardized and online reporting would be helpful, but the hearing process will be a problem

- Deirdre Folkers: the centralized hearing committee would need at least one representative from the campus, which means a really UP-centric process
- Jennifer Nesbitt: there were two members of the campuses out of the sixteen who wrote this report
- Committees are asked to give feedback on this report, but there is little evidence that changes will be made based upon that feedback; however, this is the time to make comments

VI. Adjournment

- Motion to adjourn: Andy Landis
- Seconded: Fred Haag

VII. Next Meetings: Tuesday, November 13

Proposals for new business by committees must be distributed to all members at least seventy-two hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least forty-eight hours in advance. Please get materials to the secretary in time for distribution.