

Subject: Meeting Minutes for Penn State York Campus Senate Meeting

Date and Time: August 16, 2018: 11:45 a.m.-1:00 p.m.

Location: Conference center

Attendance: Bob Bartell; Yevgeny Botanov; Joel Burkholder; Bill Cantor; Mark Casteel; Marshall Coyle; James Crivaro; Joe Downing; Deborah Eicher-Catt; Barbara Eshbach; Ann Fetterman; Deirdre Folkers; Joy Giguere; Sukhdeep Gill; Andrea Giorgioni; Fred Haag; Amy Harmon Krtanjek; Harley Hartman; Cecilia Heydl-Cortinez; Ali Kara; Joe Kasten; Andy Landis; Davis Latzko; Megan Lorenz; Fulgentius Lugemwa; Michael Marcus; Sonia Molloy; Maureen Muller; Nicole Muscanell; Jennifer Nesbitt; Marcy Nicholas; Judith Owen; Jessica Petko; Jon Price; Mary Ritchey; Amber Seidel; Javed Siddique; Abdul Siddiqui; Noel Sloboda; Joan Smeltzer; Stuart Stelly; Kip Trout; Anne Vardo-Zalik; Stephen Lentz; Holly Gumke; Sue Ruch; Ryan Service; Scott Simonds; Andrew Caldwell; David Christiansen; Barb Dennis; Robert Farrell; Suzanne Shaffer; Terry Allison; David Beardsley; Erin Nelsen; Dawn Oswald; and Rita Archer Clark

I. Approval of minutes from the April 26, 2018 Senate Meeting

Motion to approve: Amber Seidel

Seconded: Anne Vardo-Zalik

II. Communications from administration, faculty, and committees

A. Announcements from the Chancellor, Dr. Dave Christiansen

Promises to update us on University news, etc., at future senate meetings.

B. Announcements from the DAA, Dr. Bob Farrell

- Dr. Farrell will start exploring possibility with many of the faculty of offering the new entrepreneurship minor; our campus has the authority from University Park to establish Penn State York as an innovation hub and with the new Graham Center, and so we should explore this possibility. Our students can complete any minor at Penn State, but we should formalize this.
- Dr. Farrell will reach out to fixed-term faculty in order to formalize the promotion review guidelines.
- Dr. Farrell will reach out to faculty to formalize a strategic plan for developing online courses.
- Please be attentive to academic integrity violations.
- Tenure-line and teaching-line promotions that we will anticipate (slide to come during voting)
- Dr. Farrell is going to make arrangements so that anyone teaching an online course will be formally peer-reviewed at some point during the year.

C. Announcements from University Senators

Deirdre Folkers – First meeting will be September 18

D. Announcements from Senate Committee Chairs

Nicole Muscanell, Faculty Affairs – announcement regarding the faculty colloquia, Muscanell is in charge this year, asking for anyone who is interested in giving a colloquium to contact her

E. Announcements from Faculty Council Representatives, Dr. Joe Downing and Joan Smeltzer

No announcements

F. Announcements from Faculty

Jennifer Nesbitt – Poet Laureate visit to Penn State York in November, email Nesbitt at jpn12@psu.edu if you want to work with the laureate; encourage your students to attend; he will attend her 10:35a.m. class. Let her know if you want him to do an interdisciplinary presentation

Joan Smeltzer – “Nosh for Nerds” co-organized with Anne Vardo-Zalik so faculty can get together and eat lunch

G. Announcements from Staff

Ryan Service – Fall 2018 enrollment (PowerPoint presentation)

- Highest number of attendees at Accepted Student Programs
- Less referral offers from University Park – decrease in yield
- Returning Student Scholarship Application (150 students applied) -\$1K-\$1,500 awards
- HACC articulation
- Increased retention efforts
- 352 students in entering freshman class; University Park kept about 2,000 offers that would normally be distributed to the campuses; 24 percent (85) are international/foreign
- 667 application; 430 offers; 640 referral offers; 1,070 total offers; 352 paid commits
- Trends: students attending events are more committed; fewer referral offers (major decline in international referrals; concerns about international student trends); improvement in service area; growth in transfer student commits
- Upcoming for next year: common application; early action; events; career exploration programs (engineering; IT; HD FS); class experience/be at Penn State for a day; continue momentum from HACC articulation; refine returning student scholarship application process

Saturday, October 20: Penn State Day Fall Open House

Saturday, March 30: Spring Open House

- Fast Facts about 1999-2000 (year our freshman students were born)

Andrew Caldwell, Advising – reminder about the academic adviser meeting regarding the new Gen Ed; we'll be getting an email about finalizing the search committee for his former position, needs two full-time faculty to serve (forward name to Javed if you're interested)

David Beardsley, HR – overview of where to find HR resources; HR shared services center; can click on Knowledge Base in WorkLion and do a search for what you need; 814-865-1473 to speak to an HR rep for question (Press option 1)

- Question from Joe Downing regarding anonymous letters to faculty members; HR is taking appropriate steps to address it

Suzanne Shaffer – update on professional development for this semester; report on SRTEs from the Schreyer Institute (Suzanne will send the link); Jen Nesbitt. will hold a presentation on professional/research goals; Decoding the Disciplines led by Judy Owen (at what point do students begin to struggle in your content); we have access to a growth mindset tool (30-minute tutorial for students with activity and survey)

H. Announcements from Student Governance

No Announcements

I. Announcements from Senate Chair, Dr. Javed Siddique

Room for future senate meetings will be Romano 3

Please let Javed Siddique and Joy Giguere know about committee preferences

J. Announcements from Senate Chair-Elect, Dr. Andy Landis

No Announcements

III. Unfinished Business

IV. New Business

Elect P&T Committee – Mark Casteel and Sukhdeep Gill

Elect P&T Committee Chair – Deborah Eicher-Catt

Elect Fixed-Term Committee Chair – Ann Fetterman

Elect Fixed-Term Committee – Joan Smeltzer and Stuart Stelly

V. Forensic Business

VI. Adjournment

Motion to adjourn: Fred Haag

Seconded: Andy Landis

VII. Next Meetings: Tuesday, September 18, 2018; Tuesday, October 16; Tuesday, November 13; Tuesday, December 4 (if there is business left over from November that requires a December meeting).

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least forty-eight hours in advance. Please get materials to the secretary in time for distribution.