**Subject:** Agenda for Penn State York Campus Senate Meeting

**Date and Time:**  October 15, 12:15-1:30 PM

**Location:** Online Zoom meeting

**Attendees**

T. Allison, R. Bartell, Y. Botanov, M. Casteel, J. Crivaro, J. Downing, B. Eshbach, A. Fetterman, D. Folkers, R. Foschia, S. Foster, G. Gawo, J. Giguere,

S. Gill, F. Haag, A. Harmon-Krtanjek,H. Hartman, C. Heydl-Cortinez,A. Kara, J. Kasten, A. Landis, D. Latzko,M. Lorenz, F. Lugemwa, M. Marcus, S. Molly May, S. Molloy, M. Muller,J. Nesbitt, M. Nicholas, J. Owen,J. Petko, J. Price, M. Ritchey, H. Sarafian, A. Seidel, J. Siddique, N. Sloboda, J. Smeltzer, K. Trout, A. Vardo-Zalik, E. Wenk, S. Lentz, J. Pflaum, J. Royer, S. Ruch, R. Service-Manzo, S. Simonds, A. Caldwell, D. Christiansen, B. Dennis, R. Farrell, H. Gumke, C. Lee, A. Lehman, J. Unangst, and S. Shaffer.

1. **Approval of minutes from the September 17, 2020, Senate Meeting**

**Approved**

**II. Communications from administration, faculty, and committees**

A. Announcements from the Chancellor, Dr. Dave Christiansen

No evidence of infections on campus in controlled settings. Safety measures are working. Unlikely to transition to remote unless there is a large uptick in cases. Waiting to hear about what will happen after Thanksgiving break. Review of proposed diversity statement: campus will have opportunity to respond to it on a website. Results of community survey can be found at Opair.psu.edu/community-survey/dashboards. Survey dashboard shows overall responses in graphical format (faculty, staff and student responses). Under campus tag you can look at York. It is also possible to look at responses by the role, race and ethnicity, gender, and sexual orientation. Encourage students to turn their cameras on so they can hone their online presence.

B. Announcements from the DAA, Dr. Bob Farrell

Summarized DAA report. Updates to spring semester. Congratulations to Sonia Molloy and Lou Paioletti who won the James H. Burness Awards for Excellence in Teaching. Props to everyone who filled out the early progress reports. Checklist letters available at keepteaching.psu.edu to get students ready for remote learning after fall break. May want to recommend this to advisees as well. Unit meetings were held to get faculty assessment of how things are going. For assessment of student perceptions, five surveys are available at keep teaching.psu.edu. These can be used to monitor effective teaching by gathering student feedback to check your student perceptions thus far. Displayed a chart on instructional modes comparing preferences for next semester to what we have this semester with more people going remote in the spring. Marcy asks whether there is data suggesting EPR reports in Starfish increase retention. No numbers to share at this time.

C. Announcements from University Senators, Deirdre Folkers and Dr. Jennifer Nesbitt

Jen Nesbit: Senate agenda <https://senate.psu.edu/senators/agendas-records/october-20-2020-agenda/> Associate degree student completion of gen ed student information. <https://senate.psu.edu/senators/agendas-records/September-15-2020-agenda/appendix-e/>

Deirdre Folkers: Special meeting a couple weeks ago to discuss potential resolution from faculty and one to vote about overall transparency of COVID testing and planning. <https://senate.psu.edu/senators/agendas-records/october-8-2020-special-senate-meeting-agenda/appendix-a/> Resolution did pass. If you have issues for them to bring up to University Senate, please pass them on. Folkers; committee is taking on upper limit of credits students can take in a semester. Asked to serve as the University College (UC) rep for academic integrity and upgrade to policy. Please send thoughts to her on this. Joan Smeltzer asked about language inserted into teaching line contract to allow for termination with only three months’ notice. Provost said that this was put in for the protection of teaching line faculty. Resolution ongoing.

D. Announcements from Senate Committee Chairs

* Bob Bartell, co-chair of Faculty Affairs – dates for fall faculty colloquia - Friday, October 30, Jon Price, and Friday, November 13, Marcy Nicholas. Both will be at 12:15 p.m. via ZOOM so be on the lookout for emails. Last call for spring presenters. Could accommodate one more. Contact Bartell or Fred Haag.
* Marcy Nicholas TLTAC – link to survey on return to teaching in the fall. <https://docs.google.com/forms/d/e/1FAIpQLSf1rIgzMdVifENZS4hMYH3cDofpEd88-cub0_WSUi_oSkOiZQ/viewform>
* Joe Kasten – ASIC was tasked with looking at New Student Orientation (NSO) and New Student Welcome (NSW), and Convocation. They are soliciting input from campus community. Can email or zoom. Let him know how we can make the program more purposeful. Joan Smeltzer asked if we have considered a Qualtrics survey. Not yet, but data is coming from student surveys of current programs from Andrew Caldwell and Scott Simonds.

E. Announcements from Faculty Council Representatives, Drs. Joe Downing and Joy Giguere

Joy attended the meeting. Faculty campus presence has been tabled until we are back in normal non-COVID times. Revision to UC faculty council constitution submitted to University Senate. If one campus has to close other campuses don’t have to. Decisions will be made campus by campus. Taskforce has been investigating promotion to full professor. Timing for UC faculty takes two years longer than University Park (UP). This not surprising with teaching load and service expectations. Rick Brazier was present at the meeting, and outcomes will be presented to commonwealth caucus. Questions arose about another early retirement buy out, but Penn State is not exploring that at this time. Another thing that came up was concerns for mental health. How can faculty be supported. There was a discussion with no major conclusions on that topic. Spring 2020 SRTE scores not counting in review, but CAN BE MANUALLY ADDED to FAR to be looked at for promotion and tenure.

F. Announcements from Faculty

G. Announcement from Staff Advisory (SAC) Council Chair, Jane Pflaum

Tuesday, October 20 is the next regular open meeting. Program on Thursday, October 29

at noon, diversity equity inclusion. The SAC open business meeting is set for December 15 from 11:30 a.m.-12:00 p.m. Workshop on new financial system is coming soon. Joan Smeltzer will be attending SAC if you would like her to bring up any concerns.

H. Announcements from Staff

Allan Lehman on the York LaunchBox. No cost and no affiliation with Penn State is required. Can attend events and seminar series. Please refer any entrepreneurs for their services.

Ryan Service-Manzo – Penn State Day, seventy-two students attended out of 145 registered. Thanks those who were in breakouts. Looking to update for the spring semester. If interested in advising admissions office on ideas, please reach out to Service-Manzo.

Andrew Caldwell– FYI to advisers. Be mindful of spring timeline. There is a compressed timeline this year. Sophomores Only event for entrance to major and transferring to UP will be in November. Please keep a look out for emails.

Barb Dennis – THON car wash is Oct 23, 1:00-6:00 p.m. in the upper Pullo parking lot. Donations accepted.

Iona Conlon had been given permission to open a Penn State online apparel store with Penn State York mark.

H. Announcements from Student Governance, Khara James

Focus on social media. Majority of clubs are meeting remotely or outside. Voter registration and education is being promoted right now.

I. Announcements from Senate Chair, Joan Smeltzer

No interest in changing the name of the senate, so we will let that drop. Early reminder: Committee reports due on December 3 in Canvas.

J. Announcements from Senate Chair-Elect, Dr. Anne Vardo-Zalik

**III. Unfinished Business**

**IV. New Business**

**V. Forensic Business**

Discussion on process used to cancel low-enrolled courses ahead of the start of a new semester, led by Dr. Robert Farrell.

Faculty affairs committee requested a presentation on process of cancelling under enrolled process. Addendum found in the DAA report that describes this process. Encourage students to enroll ASAP. Please be mindful of waiving prerequisites. This is controlled for a reason and overriding that throws students out of sequence. Be reasonable about the number of 400-level courses in a department. Need to be thinking several semesters out. What can we do without?

Fred Haag – How many students were late registrants?

Farrell - Probably more this semester. Students were unaware and snags with first-year students registering on time.

Fred Haag - Would be interesting to get those numbers.

Joan – This was supposed to be a discussion, would there be interest in scheduling a special session of senate to discuss this? No.

**VI. Adjournment**

**VII. Next Meeting:** November 12, 12:15-1:30 p.m.

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please send materials to the secretary in time for distribution.

CHAT: 12:15:21 From Suzanne Shaffer to JESSICA A PETKO(Privately): Love your halo!!

12:15:37 From JESSICA A PETKO to Suzanne Shaffer (Privately): Thanks! It’s not even a filter...it’s real. LOL!

12:16:33 From Suzanne Shaffer to JESSICA A PETKO(Privately): Of course, it's real - lol!!!

12:20:30 From Yevgeny Botanov : not now

12:27:11 From Barbara Ellen Eshbach to JESSICA A PETKO(Privately) : I missed how to get to those survey results!

12:27:21 From JESSICA A PETKO to Barbara Ellen Eshbach(Privately) : Opair.psu.edu/community-survey/dashboards

12:27:26 From Barbara Ellen Eshbach to JESSICA A PETKO(Privately) : Thanks!

12:27:33 From JESSICA A PETKO to Barbara Ellen Eshbach(Privately) : sure!

12:27:46 From Deirdre Folkers : Given our lack of diversity on campus, how valid are results saying that people are comfortable sharing their views on diversity and equity? In other words, aren't we really saying that white heterosexuals (i.e., the majority) are comfortable sharing their views on diversity and equity? Doesn't that very lack of diversity speak to something that should be discussed and addressed?

12:29:14 From David Christiansen : Deirdre, from my perspective, that conversation is a good starting point.

12:30:25 From Marcy Nicholas : Do we have any data yet about how these starfish reports affect retention?

12:32:28 From Amber Seidel : Deirdre, it may depend on the major too, which we can't see. I know in my classes; I have a good amount of diversity. About 50% of each of my 4 classes this semester identified as White. I guess I should have offered extra credit to take the university survey so we could get more responses :)

12:37:23 From Mark Casteel : Bob - I've asked to teach in person in the spring, but if COVID-19 is still raging, will the Pullo Center still be off line and I can use that space?

12:37:45 From JENNIFER P NESBITT : Senate Agenda for 10/20: https://senate.psu.edu/senators/agendas-records/october-20-2020-agenda/

12:37:53 From David Christiansen : Mark,

12:38:09 From David Christiansen : if COVID remains a problem in the spring, the Pullo will still be closed.

12:38:33 From Scott F Simonds : @Marcy Penny Carlson from OVPCC has been working on developing Starfish analytics for the campuses in order for us to see and understand the kind of data you're asking about. The project had just gotten kicked off in March when we pivoted to remote learning. I believe this is moving forward but I'm unsure of the current status.

12:39:33 From JENNIFER P NESBITT : Gen Ed/Associate Degrees: https://senate.psu.edu/senators/agendas-records/September-15-2020-agenda/appendix-e/

12:40:51 From JENNIFER P NESBITT : he University Faculty Senate of the Pennsylvania State University COVID-19 Resolution: https://senate.psu.edu/senators/agendas-records/october-8-2020-special-senate-meeting-agenda/appendix-a/

12:41:36 From Marcy Nicholas : @Scott. It's just that we've been doing this for a few years, and unless we have data, starfish reporting remains, well, busywork. @Anne--not need to share this with everybody even though everyone can see it.

12:46:29 From Marcy Nicholas : https://docs.google.com/forms/d/e/1FAIpQLSf1rIgzMdVifENZS4hMYH3cDofpEd88-cub0\_WSUi\_oSkOiZQ/viewform

13:00:51 From Robert Bartell : The 2020-2021 Faculty Colloquia Series call for presenters is now closed... I just had two requests come in. Thanks to those that have volunteered to present!

13:02:02 From Ryan Service : email -- rjs434@psu.edu

13:02:52 From David Christiansen : PSU Community Survey URL: https://opair.psu.edu/community-survey/

13:07:32 From Andrew Pearson Caldwell: Per Jess Petko's question: For Sophomores Only Academic and Career Planning - Thu, Nov 5, 12:20-1:10 pm via Zoom (link to be shared closer to event)

13:08:40 From Suzanne Shaffer : Congratulations Ryan!!

13:08:44 From Yevgeny Botanov : Congratulations!

13:08:53 From Deirdre Folkers : Congratulations!

13:09:01 From Ryan J. Service Manzo : Thank you!

13:09:01 From Joy Giguere : Congratulations and best wishes, Ryan!

13:09:13 From Barbara Ellen Eshbach : Congratulations Ryan!!

13:09:15 From Marcy Nicholas : Congratulations.

13:09:22 From Robert Foschia : Congrats!

13:09:28 From Mark Casteel : Congrats Ryan!

13:09:37 From Sukhdeep Gill : Congratulations Ryan!

13:14:58 From Yevgeny Botanov to JESSICA A PETKO(Privately) : Jess, how do you do the halo :)

13:17:23 From JENNIFER P NESBITT to JESSICA A PETKO(Privately) : First, how is the DLC taking a toll on enrollment? My related question is: With the COVID and the amplified role of the DLC, should this go-no-go decisions be made earlier so that we can work with students to move them into DLC courses, or request an enrollment in a remote-taught course at another campus? this last-minute business means that students have to have good connections with an advisor.

13:18:04 From Ali Kara: Zoom allows students to eliminate the need to travel to other campuses. Has there been any attempt to synchronize course offerings across campuses to minimize multiple sections offerings of the same course, which might lead to low enrolments?

13:18:17 From JENNIFER P NESBITT to JESSICA A PETKO(Privately): And where's the halo thingy? I can't find that. Is it because I haven't changed my settings to include them?

13:20:39 From JENNIFER P NESBITT: The UC does not yet have a reasonable plan for cooperation in scheduling across departments across campuses. Given the likelihood that remote learning/DLC will be a permanent feature of our lives, I don't think we can rely on bottom-up cooperation efforts.

13:21:42 From JESSICA A PETKO to Yevgeny Botanov (Privately): It’s under the video tab now under filters! There are lots of cute filters.

13:21:47 From JESSICA A PETKO to JENNIFER P NESBITT(Privately): It’s under the video tab now under filters! There are lots of cute filters.

13:24:34 From Karl Trout: I had a LOT of students register in the first week of classes.

13:25:27 From Fred Haag: exactly

13:25:43 From Yevgeny Botanov to JESSICA A PETKO(Privately) : Thank you!

13:26:16 From Fred Haag : Thank you

13:26:56 From Fred Haag : Not at this time