**Subject:** Agenda for Penn State York Campus Senate Meeting

**Date and Time:**  August 22, 2019: noon-1:15 p.m.

**Location:** Conference Center, Main Classroom Building

**Attendance: Bob Bartell, Yevgeny Botanov, Joel Burkholder, William Cantor, Mark Casteel, James Crivaro, Deborah Eicher-Catt, Barb Eshbach, Ann Fetterman, Deirdre Folkers, Robert Foschia, Getinet Gawo, Joy Giguere, Sukhdeep Gill, Andrea Giorgioni, Fred Haag, Amy Harmon Krtanjek, Cecilia Heydl-Cortinez, Ali Kara, Andy Landis, Asif Mahmood, Michael Marcus, Molly May, Sonia Molloy, Maureen Muller-Kahle, Nicole Muscanell, Jennifer Nesbitt, Marcy Nicholas, Judy Owen, Jessica Petko, Jon Price, Mary Ritchey, Haiduke Sarafian, Amber Seidel, Abdul Siddiqui, Noel Sloboda, Joan Smeltzer, Jean Marie St. Clair-Christman, Stuart Stelly, Kip Trout, Anne Vardo-Zalik, Emily Wenk, Steve Lentz, Andrew Caldwell, Holly Gumke, Jane Pflaum, Joe Royer, Scott Simonds, Francine Baker, Dave Christiansen, Barb Dennis, Bob Farrell, Sue Ruch, Ryan Service, Allan Lehman, Suzanne Shaffer, Terry Allison, Deb Martin, and Dawn Oswald**

**I. Approval of minutes from the April 18 ,2019, Senate Meeting**

* Minutes approved

**II. Communications from administration, faculty, and committees**

A. Announcements from the Chancellor, Dr. Dave Christiansen

* Clarification on enrollment numbers: 803 students are currently signed up, but there are additional students who are not yet registered for classes. It is expected that the enrollments will go up. We did a better job retaining students two years ago than we did this last year. We are down about twenty to thirty students.

B. Announcements from the DAA, Dr. Bob Farrell

* We have a late end to the semester (graduation will be on Dec. 20). Faculty need to be aware of this as they make plans for travel, and make sure it doesn’t conflict with finals.
* In first six weeks of classes, Dr. Bob Farrell will be meeting with program coordinators for the baccalaureate degrees.
* Reminder of who is up for PT review

C. Announcements from University Senators, Deidre Folkers and Dr. Jennifer Nesbitt

* Jennifer Nesbitt: There has not been a meeting yet, but a topic that might be discussed concerns letters of recommendations.

D. Announcements from Senate Committee Chairs

* Joel Burkholder: The Cultural Diversity and Enrichment Committee (CDEC0 has thirty tickets available for an upcoming trip to a museum.
* Marcy Nicholas: The Teaching Learning Technology Advisory Committee (TLTAC)survey has been administered and the committee is going to analyze results sometime during this year.
* Asif Mahmood: Contact Asif if you are interested in giving a faculty colloquium presentation.
* Marshall Coyle: This year we will have the robotics competition on a Saturday, January 18 and Sunday, January 19. They are looking for judges. You don’t have to be an engineer, technology. or science person to judges. State championships will be held at Red Lion HS – also looking for judges to help at that competition.
* Andy Landis: ENG 30 is the only honor’s course we offer here for students to fulfill their honor’s requirement. There are other options that a student can pursue to fulfill. Relevant to faculty, one option is that they can do a project in a course. Please (faculty), say yes to them. Ask Andy if you have any questions about the honor’s project option. You can also request funds for a project through the honors committee.

E. Announcements from Faculty Council Representatives, Dr. Joe Downing and Joan Smeltzer

* Joan Smeltzer: Joan is serving as secretary, and their first meeting is Sept. 5 at University Park. Dr. Madelyn Hanes will be present. She has asked for topic ideas. Please contact Joan if you have topics that you think would be appropriate for this next meeting.

F. Announcements from Faculty

* Jennifer Nesbitt: Follow up on faculty retreat. Opportunities to celebrate faculty accomplishments and creativity are few and far in between. This is a good opportunity to have the space to focus on that. Hope faculty will attend this.
* Anne Vardo-Zalik: Nosh for nerds will continue this semester at Rosie’s.
* Nicole Muscanell: Senate meeting schedule to be updated and sent out again due to room conflicts.

G. Announcements from Staff

* Andrew Caldwell: If you are meeting with students and need advising help, the office is open during the first week of classes with drop in hours. You can send students to advising.
* Ryan Service (update on campus admissions):
  + We had an application boom because we had an app go live (Common Application) that allows them to apply to many schools via one platform.
  + Highest number attended accepted students program, but still down in terms of yield in enrollments.
  + Adjustments were made to the financial aid timeline (funding awarded earlier); to help convince students to commit and enroll earlier.
  + Major changes to the open house program were made—we will continue with this new model based on positive feedback.
  + Student attendance at admission events; decrease in spend a day and summer evening programs. Open house slightly lower too. Strong attendance at accepted student program.
  + Student demographics (incoming) – major decrease in international students.
  + We are up in the number of applications and offers, but down in the number of paid commits.
  + Trend – students less committed, decreases in international students, service area, and transfer students.
  + Generational trends (Gen Z): more diverse, more educated, but less work experience, loneliest generation (technology).
  + High schools focusing more on pushing students towards trade schools vs. college.
  + Recruiting events: Penn State Day Open House is set for October. 19; Spring open house April 25, 2020.
  + There will be significant changes made to recruitment processes: including new committees, programming, majors, technology, student organizations, etc.
* Questions to Ryan Service:
  + Marcy Nicholas: Expressed concerned about trends is gender (number of men and women) graduating. Would like to have more information publicly shared about the gender breakdown.
  + Ann Fetterman: What do World Campus enrollments look like?
  + Ryan: they are down as well.
  + Kip Trout: Following up on Marcy’s comment, recent stats show we are graduating more females than males nationwide.
  + Marcy Nicholas: But not here, we are graduating more males here.
  + Eugene Botanov: Do we know the stats on gender here?
  + Ryan Service: not officially; but we do know that more males are graduating.
* Suzanne Shaffer – announcement of professional development opportunities
  + We made the switch from Linda.com to LinkedIn Learning – look at handout for information.
  + This is Suzanne’s last full academic year with us. She is trying to collect and organize information for us in the meantime.
  + We are getting a new wireless environment for virtual projects.
  + We have funding for all of our faculty learning communities this fall, so take a look and think about being involved.

H. Announcements from Student Governance

* None

I. Announcements from Senate Chair, Dr. Andy Landis

* Andy Landis: Has organized the committee assignments, but is still waiting to hear back from a couple of people. This information will be posted on the website and will be emailed about charge meeting.

J. Announcements from Senate Chair-Elect, Joan Smeltzer

* None

**III. Unfinished Business**

**IV. New Business**

**Elections for 2019-2020 Promotion committees:**

* **Promotion and Tenure P&T Committee Chair –** Mark Casteel
* **P&T Committee Members –** Maureen Muller-Kahle and Abdul Siddiqui
* **Teaching Line Promotion Committee Chair –** Bill Cantor
* **Teaching Line Promotion Core Committee Members –** Harley Hartman. Tie between Judy Owen and Joan Smeltzer (Judy volunteered).

**V. Forensic Business**

Discussion on the Cultural Diversity and Enrichment Committee and Teaching International

* Dr. Bob Farrell: Some faculty members have reached inquiring about the status of Teaching International (TI). There seems to be some discussion about whether TI should merge together and/or become part of the diversity committee. When senate chair charges committees, Dr. Farrell asks that the diversity committee discusses this further, and encourages people who have been involved with TI to be part of this discussion as well.
* Fred Haag: Are we mandated to have Teaching International?
* Dr. Bob Farrell: No. Jennifer Nesbitt and Sukhdeep Gill modeled it after Greater Allegheny.

**VI. Adjournment**

**VII. Next Meeting:** September 26, 2019

Proposals for new business by committees must be distributed to all members at least 72 hours prior to the meeting at which they are to be discussed. Except as otherwise provided, all meeting notices and agenda shall be distributed at least 48 hours in advance. Please get materials to the secretary in time for distribution.